



राष्ट्रीय सिद्धा संस्थान / NATIONAL INSTITUTE OF SIDDHA

आयुष मंत्रालय / MINISTRY OF AYUSH

भारत सरकार / GOVERNMENT OF INDIA

ताम्बरम सनटोरियम / TAMBARAM SANATORIUM

चेन्नई -600 047 / CHENNAI -600 047

फ़ोन\Tele : 044-22411611

फैक्स\Fax : 044-22381314

ईमेल: nischennaisiddha@yahoo.co.in

वेब : www.nischennai.org

संख्या / No.NIS/1-4/Recruitment/2019

तारीख / Date:13.08.2019

EMPLOYMENT NOTIFICATION NO.:07/2019

Applications in the prescribed format are invited for filling up the following posts at the National Institute of Siddha on **Direct Recruitment / Deputation Basis.**

1.Senior Research Officer (Stat): 01 Post – Deputation or Direct Recruitment (UR)

a. **Scale of Pay:** Level 11 (Pre-revised Scale of Pay : PB - 3 + Rs.6600 G.P.)

b. **Qualification for Direct Recruitment:**

1.PG degree in Statistics from a recognized University.

2.15 Years experience in the field on Statistics in Central / State / Quasi Govt. Institutions.

Desirable:

1.Ph.D in Statistics / Extensive experience in Research work.

2.Knowledge in Tamil & English

c.**Maximum Age Limit:** 50 years as on 01.01.2020.

d.**Qualification for Deputation:**

1.PG degree in Statistics

2.Working knowledge of computer

3.At least 10 years regular experience in Central Govt / State Govt / Quasi Govt Institutions in the field of Statistics preferably drawing in the scale of pay of Rs.15,600 – 39100 + 5400 (Level 10) and 5 Years experience as Statistician.

e.**Maximum Age Limit:** 'Not exceeding 56 years' on the closing date of receipt of application.

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2. Deputy Director(Admin): 01 Post – Deputation

a. **Scale of Pay:** Level 11 (Pre-revised Scale of Pay : PB – 3 + Rs.6600 G.P.)

b. **Qualification for Deputation:**

Holding analogous post or 8 years experience in administration or supervisory capacity in the scale of pay of 9300-34800+4600 (Level 7)

c. **Maximum Age Limit:** ‘Not exceeding 56 years’ on the closing date of receipt of application.

3. Lecturer: 05 Posts – Direct Recruitment as under:

(i) Maruthuvam – 2 posts – both UR

(ii) Gunapadam – 1 Post – UR

(iii) Noi Naadal - 1 Post – UR

(iv) Nanju Maruthuvam – 1 Post – reserved for OBC

a. **Scale of Pay:** Level 10 + NPA (Pre-revised Scale of Pay : PB – 3 + Rs.5400 G.P.+ NPA)

b. **Qualification for Direct Recruitment:**

Essential Qualification:

1. PG Degree in Siddha in the concerned subject included recognized under IMCC Act,1970.

Desirable:

1. Publication and experience in Research

2. Working knowledge of Computers

c. **Maximum Age Limit:** Not exceeding 40 years as on the closing date for receipt of application. The upper age limit is relaxable to candidates belonging to SC/ST/OBC/Women in accordance with orders issued by the Central Govt. from time to time.

4. Librarian : 01 Post - Deputation

a. **Scale of Pay:** Level 10 (Pre-revised Scale of Pay : PB – 3 + Rs.5400 G.P.)

b. **Qualification for Deputation:**

Assistant Library & Information Officer having Degree in Library Science from a recognized university / inst. With 5 years of experience in the post in any Govt. or autonomous organization.

c. **Maximum Age Limit:** ‘Not exceeding 56 years’ on the closing date of receipt of application.

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5.Stenographer Grade 'D': 02 Posts – Direct Recruitment (1 Post Reserved for OBC and 01 Post UR)

a. **Scale of Pay:** Level 4 (Pre-revised Scale of Pay : PB - 1 + Rs.2400 G.P.)

b. **Qualification for Direct Recruitment:**

1.HSC from a recognized State Board of Education

2.Ability to write 80 wpm in Shorthand and 30 wpm in typewriting in English / Hindi

c. **Maximum Age Limit:** 28 years as on 01.01.2020.

General Instructions:

1. The recruitment / appointment of the candidates in the Institute is governed by the NIS Service Rules 2004.
2. The candidates appointed on direct recruitment in the Institute shall be governed by the New Pension Scheme which is in force at present.
3. The candidates should not exceed the maximum age prescribed against each post. Age relaxation is applicable to various categories as per Government of India orders issued from time to time.
4. The upper age limit prescribed for Direct Recruitment shall be relaxable by 05 years in case of women candidates and there is no age bar to the employees of NIS.
5. The persons working in the Central / State Govt. / UTs/PSUs/ Statutory or autonomous bodies and applying for the posts should submit their applications only through proper channel.
6. SC/ST community certificate should be signed by the appropriate authority of the State Govt. / UT.
7. Candidates belonging to OBC category should furnish the OBC certificate in the format prescribed by the Govt. of India.
8. The number of vacancies indicated is provisional and may vary at the discretion of the Competent Authority.
9. Mere fulfilling the minimum prescribed qualification and experience will not vest any right to candidate for being called for interview.
10. The Institute reserves the right to cancel or modify this notification without assigning any reason.
11. The Institute reserves the right to shortlist candidates depending upon the no. of vacancies and application received etc., and also to decide the modalities for recruitment whether through interview or written test or both and the venue / schedule thereof.
12. The marks obtained by the Candidates in the Written Test, Skill Test and Interview, as applicable will be taken into account for determining the merit of the Candidates.

13. The Institute reserves the right to consider / call for interview such of those candidates, who in its opinion, are found to be eligible. No correspondence in this regard will be entertained from the candidates.
14. **Persons working in the Central / State Govt. / Quasi Govt./ UTs/ PSUs / Statutory or autonomous bodies only will be considered for the deputation posts.**
15. **The terms and conditions of deputation will be governed by the instructions issued by the Department of Personnel and Training vide OM No.6/8/2009-Estt. (Pay II) dated 17.06.2010 and OM No.2/6/2018-Estt.(Pay II) dated 18.05.2018, as amended from time to time.**
16. The persons working in the Central / State Govt. / Quasi Govt./ UTs / PSUs / Statutory or autonomous bodies and applying for Deputation / Direct Recruitment posts should submit their application through proper channel along with up-to-date duly certified APARs of the last five years along with disciplinary / vigilance clearance certificates. They should also submit a certificate from the employer to the effect that the particulars furnished by the officer are correct as per the record held in the office and no case is pending or contemplated against him/her in the proforma enclosed in the application form, failing which the application is liable to be rejected.
17. No travelling allowance is admissible to the candidates to attend for test/interview.
18. The cost of application is Rs.500/- for each post. Application format is to be downloaded from our website, www.nischennai.org and the filled in application along with the application fee of Rs.500/- by way of demand draft drawn in favour of “Director, National Institute of Siddha” Payable at Chennai has to be submitted to the Director, National Institute of Siddha, Tambaram Sanatorium, Chennai:600 047 **within 45 days from the date of Notification in the Employment News**.SC/ ST candidates are exempted from application fee and they should produce an attested copy of the community certificate from the competent authority along with the application form to claim for application fee exemption.
19. The filled in application, complete in all respects should be submitted to the Director, National Institute of Siddha, Tambaram Sanatorium, Chennai:600 047 with attested photocopies of the certificates in support of age proof, educational qualification and experience etc.
20. **Candidates applying for more than one post should send separate applications for each post.**
21. Applicants should clearly write the Name of the Post, Advt. No. and the method of recruitment i.e., Direct / Deputation on the top of the cover in which application is being submitted in **BOLD LETTERS**.
22. Incomplete applications and those received after the due date and also such applications which are not supported by self- attested photocopies of certificates and testimonials are liable to be rejected.
23. Canvassing in any form will disqualify a candidate.

Director i/c – NIS.