


OFFICE MEMORANDUM

Based on the approval accorded in the meeting of 36th Standing Finance Committee held on 16.07.2018 for starting of Internship Training Programme and the decision taken on the College Council Meeting held on 01.04.2021, it has been decided to conduct Internship Training Programme in this Institute for the students, who have completed the BSMS programme and registered in the concerned State Medical Councils, with effect from 16.08.2021. The rules and regulatory guidelines framed in this regard are as under:-

1. The duration per session of the **Compulsory Rotatory Residential Internship (CRRI)** Training programme will be 45 days
2. The non-refundable fee per session will be Rs. 5000/- (Rupees Five Thousand only) which is to be paid in advance along with the application for the CRRI training programme
3. An Intern can select more than 1 session (Maximum 4) as per the requirement of the Institution/Intern for which he/she shall have to pay the additional fee per session.
4. The fee once paid will not be refunded at any circumstances.
5. The Intern should make his/her own arrangements for accommodation, food, conveyance etc. No request/representation in this regard will be entertained by this Institute
6. The maximum number of interns for a session will be limited to 50 irrespective of their Institution/College
7. The vacancy status of CRRI training programme will be uploaded in the Institute's website www.nischennai.org
8. The allotment of seats for the CRRI training programme will be on the "First come First serve" principle
9. The application for internship shall invariably be forwarded with the recommendation of Principal/Director of the College/ Institution failing which the same will not be considered
10. Any communication by the applicant in this regard shall be routed only through the concerned Principal/Director of the College/Institution
11. Interns selected by this Institute only will be permitted to undergo the CRRI training in this Institute.
12. The duty hours for each Intern would be 8 hours per day (i.e. 8.00 AM to 4.00 PM) as per CCIM regulations.
13. The OPD departments of this Institute in which the Interns will be given training on rotational basis are:
 1. Maruthuvam
 2. Varmam, Pura Maruthuvam and Sirappu Maruthuvam
 3. Kuzhandhai Maruthuvam
 4. Sool, Magalir Maruthuvam
 5. Aruvai Thol Maruthuvam
 6. Avasara Maruthuvam

14. The Interns should participate in training as per the DUTY ROSTER issued by the Dean (i/c) in consultation with the Hospital Superintendent (i/c)
15. Requests for change in the training schedule from the interns will not be entertained
16. Upon completion of each posting, as per the internship schedule, the interns have to obtain the Statement of Attendance from the HOD/ Concerned Authority of that Department
17. The attendance and Log Book of the Interns will be separately maintained by both the Hospital Superintendent (i/c) and the HoDs concerned during the entire period of the CRRI programme along with their duty roster
18. The Interns shall complete the assignments, case presentations and other prescribed training activities entrusted to them by the respective HoDs on time as part of the training
19. The Interns will not be allowed to avail any holidays during their CRRI Session
20. The Interns will be permitted to avail 1 (One) day off per month with prior permission which can be accumulated if they are attending more than one session of CRRI Training
21. For any inevitable circumstances the Interns may avail leave with the prior permission from the HoD concerned/ Hospital Superintendent (i/c) and the Principal/Director of their College /Institute
22. However, the above leave/days of absence will lead to extension of their Internship period to compensate for the period of leave availed
23. Dress code: The Interns should wear medical coat during duty hours and should follow the dress code strictly
24. The Interns should bring their own medical equipments like stethoscope, Inch tape, pen torch, tongue depressor etc. for effective clinical examination every day.
25. The Interns shall involve in all routine documentation works in order to gain experience in maintenance of case records, hospital records etc
26. For comprehensive and effective clinical training, the interns should focus in patient's examination, diagnostic methods, treatment protocol, external treatment methods, treatment specialties, diet plan, record maintenance etc
27. Active participation of the interns in Medical camps, Seminars, conferences/ workshops, Siddha promotional activities, Health awareness programmes, Medical expo, Projects, Drug preparation, Case Presentation sessions, Compilation of literature, Library reference etc shall be ensured to attain inclusive development
28. The Interns should strictly follow the instructions/ directions/ guidelines issued by concerned authorities of the Institute/Department where he/she has been posted on duty
29. The Intern has to submit an undertaking agreeing to abide by all the rules and regulations of the CRRI training programme and that of the Institute before commencement of their training in the prescribed format attached with the application form
30. In the event of breach of any terms and conditions of the CRRI programme or misbehavior/malpractices, if any, by the intern he/she will not be permitted to continue his/her CRRI training and the same will be intimated to the Principal/Director of his/her Institute/College for further action, if any


(Prof. Dr. R. Meenakumari)
Director

To

- 1) All HoDs / Hospital Superintendent (i/c)/Dean (i/c)
- 2) All the Faculty Members
- 3) Accounts Officer

} Through E-mail