



राष्ट्रीय सिद्धा संस्थान / NATIONAL INSTITUTE OF SIDDHA
आयुष मंत्रालय / MINISTRY OF AYUSH
भारत सरकार / GOVERNMENT OF INDIA
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File. No. NIS/1-43/Hospital Superintendent – Deputation/2021

Date: 08.09.2021

EMPLOYMENT NOTIFICATION NO: 03/2021

Applications in the prescribed format are invited for filling up of 01 (One) post of Hospital Superintendent in this Institute on deputation basis as detailed below:

Name of Post	:	Hospital Superintendent
Scale of Pay	:	Pay Level -12 + NPA in the VII CPC Pay Matrix. [Pre-revised: P.B-3 Rs. 15600-39100 with GP Rs.7600 + NPA]

Eligibility conditions for recruitment to the post of Hospital Superintendent are detailed in Annexure -I.

It is requested that the applications (in duplicate) from the eligible and willing officers who can be relieved, if selected, may be forwarded in the prescribed proforma as in Annexure - II, to this Institute within 45 days from the date of issue of the advertisement in the Employment News along with the following documents:-

- (i) APAR/CR dossiers containing APAR/ CRs for the last five years. In case of photocopies of APAR/CR dossiers, it should be duly attested by an officer not below the rank of Under Secretary to the Govt. of India.
- (ii) Vigilance/Disciplinary Clearance Certificate.
- (iii) Integrity Certificate.
- (iv) Statement showing major/minor penalties imposed during the last ten years. A 'NIL' Certificate may be forwarded in case of no penalties.
- (v) Cadre Clearance.

Incomplete/late applications and applications that have not been forwarded through proper channel and without the above-mentioned documents will not be entertained.

Further, the candidate who applies for the post will not be allowed to withdraw his candidature subsequently.

Prof. Dr. R. Meenakumari
Director

ANNEXURE I

1	Name of the Post	Hospital Superintendent
2	Number of Posts	01 (One)
3	Classification	Group "A" Gazetted, Non-Ministerial
4	Scale of Pay	Pay Level -12 + NPA in the VII CPC Pay Matrix. [Pre-revised: P.B-3 Rs. 15600-39100 with GP Rs.7600 + NPA]
5	Period of Deputation	3 Years. Extendable up to 5 Years.
6	Eligibility	<p>Deputation:</p> <p>Officers under the Central or State Government /Autonomous Organisations:</p> <p>(A) (I) Holding analogous posts on regular basis in the Parent Cadre or Department;</p> <p style="text-align: center;">or</p> <p>(II) With 10 years' service in the Grade rendered after appointment thereto on a regular basis in posts in Pay Band-3, Rs 15600-39100 with Grade Pay of Rs 6600/- or equivalent (Level 11 as per 7th CPC Pay Matrix);</p> <p style="text-align: center;">AND</p> <p>(B) Possessing the educational qualifications and experience as under:-</p> <p>(1) Post Graduate qualification in Siddha and included in the concerned schedule to the Indian Medicine Central Council Act, 1970;</p> <p>(2) 10 years working/teaching experience in a Siddha Hospital having minimum 100 operational beds (<i>in a State or Central Government/Autonomous organization</i>)</p> <p>(C) Desirable Qualifications</p> <ol style="list-style-type: none">1. Degree/Diploma in Hospital/Health Care Management from a recognized Institute/University.2. Research Experience in Siddha in a recognized Institution/Department.3. Published work in a Scientific Medical Journal.

General Instructions:

1. The recruitment / appointment of the candidates in the Institute is governed by the NIS Service Rules 2004.
2. As on the last date of receipt of application, the candidates should not exceed the maximum age prescribed for the post.
3. Persons working in a State or Central Government/autonomous organization only will be considered for the deputation post.
4. Mere fulfilling of the minimum prescribed qualifications and experience will not vest any rights on the candidate for being called for interview/for selection to the post.
5. The Institute reserves the right to cancel or modify this notification without assigning any reason.
6. The Institute reserves the right to shortlist candidates depending upon the no. of vacancies and application received etc., and also to decide the modalities for recruitment.
7. The Institute reserves the right to consider / call for interview such of those candidates, who in its opinion, are found to be eligible. No correspondence in this regard will be entertained from the candidates.
8. The terms and conditions of deputation will be governed by the instructions issued by the Department of Personnel and Training vide OM No.6/8/2009-Estt. (Pay II) dated 17.06.2010, OM No.2/6/2018-Estt. (Pay II) dated 18.05.2018, OM No. 2/10/2018-Estt.(Pay-II) dated 02/03/2021 and OM No. 2/11/2017-Estt.(Pay-II) dated 15/03/2021, as amended from time to time.
9. The persons working in a State or Central Government/autonomous organization applying for Deputation post should submit their application through proper channel along with up-to-date duly certified APARs of the last five years along with disciplinary / vigilance clearance certificates. They should also submit a certificate from the employer to the effect that the particulars furnished by the officer are correct as per the record held in the office and no case is pending or contemplated against him/her in the proforma enclosed in the application form, failing which the application is liable to be rejected.
10. No travelling allowance is admissible to the candidates to attend for test/interview.

11. The cost of application is Rs.750/- for the post. Application format is to be downloaded from the website, <https://nischennai.org> and the filled in application along with the application fee of Rs.750/- by way of demand draft drawn in favour of “Director, National Institute of Siddha” Payable at Chennai has to be submitted to the Director, National Institute of Siddha, Tambaram Sanatorium, Chennai - 600 047 **within 45 days from the date of Notification in the Employment News.** SC/ST & Divyangjan candidates are exempted from application fee and they should produce an attested copy of the relevant certificate from the competent authority along with the application form to claim for application fee exemption.
12. The filled in application, complete in all respects should be submitted to the Director, National Institute of Siddha, Tambaram Sanatorium, Chennai:600 047 with attested photocopies of the certificates in support of age proof, educational qualification and experience etc.
13. The cover containing the application shall be superscribed with the words “**Application for the post of Hospital Superintendent on Deputation Basis**”.
14. Incomplete applications, applications received after the due date and applications that are not supported by self- attested photocopies of certificates and testimonials shall be summarily rejected.
15. Canvassing in any manner will disqualify the candidate.

DIRECTOR
NATIONAL INSTITUTE OF SIDDHA