



राष्ट्रीय सिद्ध संस्थान / NATIONAL INSTITUTE OF SIDDHA

आयुष मंत्रालय / Ministry of AYUSH

भारत सरकार / GOVERNMENT OF INDIA

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दिनांक/Date: 04/08/2022

Notice Inviting Quotations

Sub: NIS, Chennai – engagement of patent agent on contract – Quotations - Inviting of – reg.

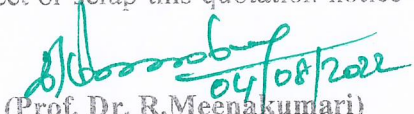
National Institute of Siddha (NIS), an autonomous body under the Ministry of Ayush, Government of India is a premier institution in the Siddha System of Medicine conducting Post Graduate Programmes and Research in varied branches of Siddha. This Institute also provides the best quality treatment and medicines to more than 2000 outpatients and 200 inpatients regularly, through its attached Ayothidoss Pandithar Hospital, which is also NABH accredited. In addition to the above, this Institute is also conducting outreach camps and OPDs in urban, semi-urban, rural and tribal areas.

NIS intends to engage the services of a Patent Agent on contract initially for a period of one year, for handling the Intellectual Property Rights (IPR) related services of this Institute. Contract period is extendable one more year based on the performance.

Interested patent agents may submit their quotations in the standard format provided in Annexure I (technical details) and Annexure II (financial details) attached with this notice. Quotation in concealed cover may be sent to this Institute's address latest by 13-08-2022 (05.00 PM). The subject of the mail shall be "Quotation for engaging the services of a Patent Agent".

Terms and Conditions:

1. Rates quoted should be valid for a period of two years from the last date for submission of quotation i.e. 13/08/2022.
2. No advance payment will be made. The Patent Agent shall submit invoice and claim payment after completing each stage of the patent application filing process.
3. The particulars of PAN and/or GST Registration should be indicated in the quotation.
4. Quoting firms should clearly indicate the percentage of taxes & duties (GST etc. along with the HSN Code). Offers with such stipulations as 'as applicable' will be treated as vague and are liable to be ignored.
5. National Institute of Siddha reserves the right to cancel, reject or scrap this quotation notice without assigning any reason.


(Prof. Dr. R. Meenakumari)
Director

Annexure I

The technical details of patent agent may be provided as follows.

S. No	Technical details (proof should be attached)	Details
1.	Government of India patent agent license validity	
2.	Number of granted patents (National/International)	
3.	Number of patent publications (National/International)	
4.	Number of AYUSH / Herbal drugs related patents	
5.	Number of drug development patents	
6.	Number of central/state government institutions service provided	
7.	Number of educational institutions service provided	
8.	Number of startup companies handled	
9.	Languages Known (Spoken and Written)	

Signature of the applicant

Annexure II

Service charges for the following items (Excl. GST) may be provided as follows

PATENT SERVICES – BEFORE GRANT

S. No	Description	Charges Rs.
1.	IPR Awareness/Training Programme (per hour)	

S. No	Description	Charges Rs. (Incl. of Government Fee)
1.	Performing a Patent Prior Art Search	
2.	Drafting and filing a Provisional Specification	
3.	Drafting and filing a complete specification	
4.	First Examination Report – Response Drafting and filing [per Examination]	
5.	Attending a Hearing, and Drafting and filing Written Submissions [per Hearing]	

PATENTS SERVICES – AFTER GRANT

S. No	Description	Charges Rs. (Incl. of Government Fee)
1.	Payment of Renewal Fee	
2.	Filing of Statement of Working	

INTERNATIONAL PATENT APPLICATION SERVICES

S. No	Description	Charges Rs. (Incl. of Organization Fee)
1.	Preparing and filing a PCT Application	
2.	International Search Report – Response Drafting and Filing	
3.	International Preliminary Examination – Report Response Drafting and Filing	

Signature of the applicant