



राष्ट्रीय सिद्धा संस्थान / NATIONAL INSTITUTE OF SIDDHA

आयुष मंत्रालय / Ministry of Ayush

भारत सरकार / Government of India

ताम्बरम सनटोरियम / Tambaram Sanatorium

चेन्नई/ Chennai -600 047

फ़ोन / Tele : 044-22411611

फैक्स / Fax : 044-22381314

ईमेल: nischennaisiddha@yahoo.co.in

वेब: https://nischennai.org

मिसल सं /F.No.NIS/4-63/UG Hostel Corres.(Ladies)

दिनांक /Date: 20th February 2023

Hostel Accommodation Rules

1. All the students who have been allotted Hostel accommodation should invariably furnish the Name, Address, Contact number (presently working) and working email of their Parents/Guardians/Local Guardian (if any) to the Academic Section and Deputy Warden upon allotment of the Hostel room.
2. **Ragging is strictly prohibited in this Institute and in the Hostels in particular. Stringent action will be taken against those who found violating this instruction. The matter will also be reported to the Police authorities for further action, if necessary.**
3. **The Hostellers are hereby advised to bring into the notice of the Deputy Warden (Mobile No: 8220841424) / UG Dean (i/c) (Mobile No: 9962528338) regarding incidents of ragging immediately.**
4. Entry into the Hostel is restricted to Hostel inmates/authorized officials only.
5. Hostel inmates will not be permitted to leave the Hostel after 8 PM without the prior written permission of the Deputy Warden.
6. The Hostellers shall keep their rooms and premises neat and tidy. They should not dump any waste materials in the rooms or nearby areas of the Hostel.
7. They should not disturb other inmates or do any activities that disturb the peacefulness of the Hostel.
8. The Hostellers are advised to keep their money/equipment/valuables under lock and key which is provided separately to each one of them. The Institute will not be responsible for the loss/theft of any such items. However, they may report such incidents to the Dy.Warden immediately.

9. The Hostellers are permitted to use only the following gadgets in the Hostel without disturbing other inmates – mobiles, laptops, earphones, tabs and power banks. Use of any other gadgets (Electrical/Electronic/Manual) is strictly prohibited.
10. Anybody found to be violating the above instructions and using the banned instruments, the same will be confiscated from them and it will only be handed over to their parents/guardians.
11. Preparation of Food/ Coffee/Tea etc., inside the Hostel is strictly prohibited.
12. Shifting of allotted room/ bed will not be permitted in any case. On unavoidable circumstances/ physical issues the same may be permitted with the prior approval of the Competent Authority only.
13. Hostellers should follow proper dress code inside and outside the Hostel at all times.
14. The Hostellers are not permitted to bring in their friends (who are not staying in the Hostel)/ any other persons inside the Hostel. Violation of this direction will be viewed seriously and appropriate action as deemed fit by the Competent Authority will be taken against such Hostellers.
15. Parents/Spouse of the Hostellers may visit them during 8 AM to 6 PM on any week day with the prior permission of the Dy. Warden.
16. The maximum duration of each visit shall be ½ hour. For extending the time period to a maximum of 1 hour they should get the permission of the Dy. Warden. The parents may take out their ward by submitting a written request to the Dy. Warden for the same.
17. If the parents intent to stay outside the Hostel with their ward for that night it should be specifically indicated in their request and the student should be dropped back in the Hostel by the parents themselves on the next day.
18. The Hostellers should maintain discipline and should not indulge in any untoward activities which will affect the reputation of the Institute.
19. Use of Intoxicating items/ Drugs/Paan/Ghudka/any other banned substances in the campus and in the Hostels is strictly prohibited. Stringent action will be taken against the violators in this regard.
20. The Hostellers should obtain permission of the Dy. Warden to go out of the campus for any requirement on all times.

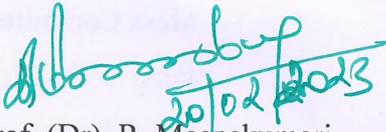
21. The Hostellers leaving for their native place/ to meet their Local Guardian (if any)/relatives/ for any other requirements shall produce the written request/email from their parents for the same. They will not be permitted to leave the Hostel for this purpose without the above documents.
22. The students staying in the Hostel should return to the Hostel before 8.00 P.M on all days. Prior Written permission of the Dy. Warden shall be obtained for coming late to the Hostel.
23. The Hostellers should record their out-time and in-time in the Movement Register kept with the Deputy Warden on exit and entry to the Hostel on all occasions. .
24. Any grievances / suggestions should be made only through their Hostel Secretary to the Deputy Warden.
25. Initial arrangement for providing mess facility in the Hostel has been done, which may continue for 1 or 2 days, for which the payment has to be made by the Hostellers themselves to the Mess Contractor. Within this period the Hostellers have to form a Mess Committee with a Mess Secretary to collect the mess charges and to hand over the same to the Mess Contractor on monthly basis. The Institute will not be responsible for any delay/issues regarding the supply of food/quality of food/ payment of mess charges etc. All such matters have to be dealt by the Mess Committee/Mess Secretary themselves with the Mess Contractor.
26. A Committee has been constituted to look into the affairs of Hostel accommodation and related matters with the following officers:

S.No	Name	Designation	Mobile No
1	Dr. S. Sivakkumar	Asso. Professor & UG Dean (i/c)	9962528338
2	Shri. Unnikrishnan C.B	Dy. Director (Admin)	9447706906
3	Dr. V. Srinivasan	Asst. Professor, Noi Naadal & Dy. Warden Gent's Hostel	9965962592
4	Dr. B. R Senthil Kumar	Assistant Professor (Physiology)	9962240516
5	Dr. Kumarakurubaran D.A	Associate Professor (Udal Thathuvam) (Contract)	9443628604
6	Dr. M. Suguna	Assistant Professor (Siddha Maruthuvam Moola Thathuvam)(Contract), Dy. Warden	8220841424
7	Dr. J. Jothi	Associate Professor (Siddha Maruthuvam Moola Thathuvam)(Contract)	9384668884

The following officers are designated as Nodal Officers for Boys/Girls in this regard:

S.No	Name	Designation	Contact Number	To be contacted by
1	Dr. B.R Senthil Kumar	Assistant Professor (Physiology)	9962240516	Boys
2	Dr. J. Jothi	Associate Professor (Siddha Maruthuvam Moola Thathuvam) (Contract)	9384668884	Girls

The Students may contact the above officers for reporting any issues/ grievances regarding Hostel accommodation. If the above officers are not available / reachable over phone/ in person the Hostellers may contact the other Committee members for the same.


Prof. (Dr). R. Meehakumari
Director