



राष्ट्रीय सिद्धा संस्थान / NATIONAL INSTITUTE OF SIDDHA  
आयुष मंत्रालय / MINISTRY OF AYUSH  
भारत सरकार / GOVERNMENT OF INDIA  
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मिसिल सं / File No.NIS/1-42/Recruitment-Consultant & Part-time/2024

दिनांक / Date: 16.07.2024

**DETAILED EMPLOYMENT NOTIFICATION NO: 03 / 2024**

A walk-in interview will be held at **11.00 a.m. on 24.07.2024 (Wednesday)** for engagement of **Consultants (all on contract basis),Surgical Specialist and Yoga Teacher (all on part time basis)**. The details are as under:-

**A) CONSULTANT POSTS:**

**S.No.1) Consultant [ (Joint Director(Admin) ] – 1 No. (on contract)**

The period of engagement of the Consultant [ (Joint Director(Admin) ] will be for one year from the date of engagement or till the post will be filled up on regular basis at this Institute, whichever is earlier. The period is extendable as per norms.

Only retired persons from the post of Deputy Secretary / Director / Joint Secretary /Additional Secretary or equivalent in the Government of India, State Governments, Attached & Subordinate Offices, PSU's, Autonomous Bodies of the Government of India are eligible for the position of Consultant in their respective spheres of specialization.

**i. Age Limit:**

Should not be more than 64 years of age as on the date of walk-in-interview.

**ii. Remuneration:**

A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of contract. There will be no annual increment/ percentage increase during the contract period.

**S.No.2) Consultant (Medical Oncologist) (Full Time or Part Time) – 1 No. (on contract)**

The Initial period of engagement will be for one year from the date of engagement or till creation of regular post, or until further orders, whichever is earlier. The period is extendable as per norms.

Only retired Officers at the level of Associate Professor and above or Deputy Medical Superintendent and above from any Government or Private Hospital/Medical College in their respective sphere of specialization are eligible for the position of Consultant (Medical Oncologist).

**i) Age Limit:**

Should not be more than 64 years of age as on the date of walk-in-interview.

**ii) Remuneration:**

**A. If a retired Government Servant is engaged as Consultant:-**

A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of contract. There will be no annual increment/ percentage increase during the contract period.

**B. If a person retired from Private Sector is engaged as Consultant:-**

- a. For Full-Time Consultant (Medical Oncologist) - Rs. 75,000/- per month
- b. For Part-Time Consultant (Medical Oncologist)- Rs 3,000/- per day twice a week upto a maximum of Rs.24,000/- per month

**B) PART TIME CONSULTANT (SPECIALIST) POST:**

**S.No.1) Surgical Specialist – 1 No.(on part time basis)**

i) **Essential Qualification** : M.S.General Surgery

(ii) **Maximum Age** : Not more than 64 years as on the date of Walk-in-Interview

(iii) **Pay** : Candidate has to quote the rate per hour in the application form, subject to the maximum ceiling of Rs.1000/- per day.

**S.No.2) Yoga Teacher – 1 No.(on part time basis)**

i) **Essential Qualification** : M.D(Siddha) – Sirappu Maruthuvam

**Desirable** : Diploma Yoga / M.D.(Siddhar Yoga Maruthuvam)

(ii) **Maximum Age** : Not more than 64 years as on the date of Walk-in-Interview

(iii) **Pay** : Rs.1000/- for 4 hours per day.

**Terms and conditions for appointment on Contract**

1. The application form can be downloaded from our website <https://nischennai.org> and the cost of application is Rs.500/-.
2. The filled up application along with the application cost of Rs.500/- to be paid by way of a DD drawn in favour of Director, National Institute of Siddha, payable at Chennai, together with the self attested photocopies of the certificates / testimonials of the applicant should be submitted at the time of walk-in-interview.

3. **The candidates should report at 9.00 AM in the Admin Block of this Institute on 24.07.2024 for document verification. Upon successful verification only they will be permitted to attend the walk-in-interview.**
4. **The registration of candidates will be closed at 11.00 AM. Those who report late will not be permitted to register their names.**
5. **SC/ST/Physically disabled candidates are exempted from the payment of the application fee, provided that they produce an attested copy of the community certificate / disability certificate, as is the case may be, from the Competent Authority along with the Application Form to claim for such exemption.**
6. All the Original certificates should be produced for verification.
7. The appointed candidates shall not be entitled for leave as per CCS (Leave) rules.
8. The appointment of the candidates, except Part time Consultants, in this Institute will be on full time basis. Hence, the appointee shall not accept any other appointment, paid or otherwise and shall not engage himself/herself in private practice of any kind during the period of the contract. **This condition is not applicable in the case of Part-Time Consultant.**
9. **The appointment is purely on contractual basis. The tenure of appointment has been indicated below each post.** However, the appointment can be terminated at any time by The Director, National Institute of Siddha without assigning any reasons thereof. The appointee shall give at-least one month's notice for discontinuation failing which he / she has to pay one month's salary to this Institute in lieu of the notice period. However, the decision of the Competent Authority will be final in this regard.
10. For the post of Part Time Consultants (Specialist) the appointment will be on part time basis. The remuneration will be fixed on hourly basis as quoted by the individual in his/her application for the post. The services of the Part Time Consultants (Specialist) will be utilized as per the decision of the Competent Authority.
11. The appointee shall not be entitled to any benefits like PF, Pension, Gratuity, Medical Treatment, Seniority, Promotion etc or any other benefits as admissible to the regular Government servants of this Institute. Non Practicing Allowance is also not admissible to any of the appointees.
12. Only consolidated Salary will be admissible. No other allowances as applicable to the Central Government servants shall be admissible. **But this condition is not applicable in the case of Consultants engaged on full time basis.**
13. The appointee shall not have any claim or right for regular appointment in the Institute by virtue of this engagement of contractual basis.
14. The Competent Authority reserves the right not to fill any or all the posts without assigning any reasons thereof. The number of vacancies shown is only tentative.
15. No TA/DA is admissible for attending the interview.
16. If any declaration or information furnished by the candidate proves to be false or if he/she is found to have wilfully suppressed any material information, he/she will be liable to be removed from service and also such other action as the Competent Authority may deem fit.
17. For the post of Consultant [ Joint Director(Admin) ] the appointee shall be required to observe the normal office timings (9:30 a.m. to 6:00 p.m.). He / She shall also be called upon to attend the office on Saturday or Sunday or any holiday as per the discretion of the Competent Authority.

**18. Applicants submitting incomplete applications and applications that are not supported by self-attested photocopies of certificates and testimonials will not be permitted to attend the walk-in-interview.**

**19. Canvassing in any manner will disqualify the candidate.**

**ADDITIONAL TERMS AND CONDITIONS APPLICABLE ONLY FOR THE ENGAGEMENT OF**

**FULL TIME CONSULTANTS**

*(Issued vide the Ministry of Ayush Letter No. F. No. A-41020/4/2020-E-II dt. 01.04.2023)*

1. No increment and dearness allowance shall be allowed to the Consultants during the contractual period.
2. A fixed amount as transport allowance shall be paid to the consultants, who are retired government employees. The entitlement of transport allowance will be as per DOEs O.M. No. 21/5/2017 – E.II (B) dated 07.07.2017. However, no Dearness Allowance shall be allowed. The amount of transport allowance for the appointee shall be as follows:
  - (i) Appointee drawing pay in Level – 8 at the time of retirement will draw a Transport Allowance of Rs. 3600/-
  - (ii) Appointee drawing pay in Level – 9 and above at the time of retirement will draw a Transport Allowance of Rs. 7200/-
3. The Consultant shall not be entitled to any allowance such as HRA, residential accommodation, CGHS, Medical reimbursement etc.
4. The Consultant shall not be entitled to any benefit like PF, Pension, Gratuity, Medical Attendance Treatment, Seniority, Promotion etc or any other benefits as admissible to the regular Government servants. Non Practicing Allowance is also not admissible to him/her.

**I. Engagement**

1. The term of engagement shall ordinarily be for an initial period not exceeding one year which is extendable by another one year. Beyond two years after the age of superannuation where adequate justification exists, the term may be extended based on a review of the task and the performance of the contract appointee, provided which shall be extended beyond 5 years after superannuation. The term of all the consultants will be from 1<sup>st</sup> April till 31<sup>st</sup> March any given financial year. For consultants engaged mid way through any financial year, their initial period of engagement will be till 31<sup>st</sup> march of that financial year.
2. The engagement of consultant will be purely on contract basis and will not confer any right for regular appointment in the Ministry/ organization.
3. The retired Government servant engaged as consultant shall continue to draw pension and dearness relief on pension during the period of his engagement as consultant from his parent department from where he/she has superannuated/retired.
4. The engagement as Consultant shall not be considered as case of re-employment.
5. In respect of retired Officers from Govt. Service, Vigilance Clearance from the employer organisation/s, from which that Officer had superannuated/retired/served within the last 10 years, will be obtained before offering employment to them on contractual/consultancy basis.
6. The retired Govt. Officer will be considered for post retirement engagement only on receipt of Vigilance Clearance as per rules in this regard.

**II. Leave**

Paid leave of absence may be allowed to the Consultants at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed.

### **III. Tax deduction at source**

Income tax or any other taxes payable from time-to-time as per the rules of the Central Government will be deducted at source from the consolidated salary of the appointee. Necessary TDS Certificate will be issued to him/her in this regard.

### **IV. Confidentiality of Data and Documents**

1. The Consultant will maintain absolute confidentiality and secrecy of the information handled by him/her. The secrecy and confidentiality are to be maintained even after the termination of the engagement.
2. The Intellectual Property Rights (IPR) of the Data collected as well as deliverables by the consultant produced for the Department/Organization shall remain with the Department/Organization.
3. The Consultant shall not utilize or publish or disclose or part with, to a third party, any part of the Data or statistics or proceedings or information collected for the purpose of this assignment or during the course of assignment for the Department/Organization, without the express written consent of the Department/Organization.
4. The Consultant shall be bound to hand over the entire set of records of assignment to the Department/Organization before the expiry of the contract, and before the final payment to him/her is released by the Department/Organization.
5. The Consultant would be required to sign a non-disclosure undertaking as per the prescribed format.

### **V. Conflict of Interest**

1. The consultant appointed by the Department/Organization, shall in no case represent or give opinion or advise to others in any matter which is adverse to the interest of the Department/Organization nor will he/she indulge in any activity outside the terms of employment/contractual assignment.
2. The Consultant shall not claim any benefit/ compensation/ Absorption/ regularization of service with this Organization/Ministry under the provision of Industrial Disputes Act, 1947 or Contract Labour (Regulation and Abolition) Act, 1970.

### **VI. Termination of Agreement**

This Institute retains the right to terminate the contract/engagement of the appointee as Consultant at any time without giving any notice and also without assigning any reasons thereof. Some of the situations under which the engagement may be terminated will be:

- (i) The Consultant is unable to address the assigned work.
- (ii) Quality of the assigned work is not to the satisfaction of the Institute/ Competent Authority.
- (iii) The Consultant is found lacking in honesty and integrity.

**DIRECTOR**