

F No. P-12011/7/2024-SUS

Government of India

Ministry of Ayush

Ayush Bhawan,
B-Block, GPO Complex,
INA, New Delhi-110023
Dated the 7th October, 2024

VACANCY CIRCULAR

Subject: Filling up the post of Director, National Institute of Siddha, Chennai- reg.

The undersigned is directed to say that Ministry of Ayush proposes to fill up the post of Director, National Institute of Siddha (NIS), Chennai, an Autonomous Body under the Ministry of Ayush, Government of India. The post is proposed to be filled up on deputation basis, including short term contract basis for a period not exceeding 5 years. The details regarding eligibility conditions for the post, etc. are given in **Annexure-I**.

2. The applications in the prescribed proforma and complete in all respects should reach through proper channel to **Shri. Jainul Abadin, Under Secretary, Ministry of Ayush, Government of India, Ayush Bhawan, B-Block, GPO Complex, INA, New Delhi-110023**, within **30 days** from the date of publication of the advertisement for the said post of Director, NIS, in the Employment News/Rozgar Samachar. The format for the application is given at **Annexure-II**. Details are also available on the websites of this Ministry (<https://www.ayush.gov.in/>) and NIS (<https://nischennai.org>).

3. Hindi version will follow.

Encl: As above

(Jainul Abadin)
Under Secretary to the Govt of India

To:

All Ministries/ Departments/ Chief Secretaries to State Governments/ Administrators,
UT Administrations for wider circulation of the vacancy.

Copy to:

1. Director, NIS, Chennai– **with the request to upload at Institute's website.**
2. All field organizations of Ministry of Ayush.
3. CS-I (Coord) Section, DOPT with the request to upload it on their website.
4. Senior Technical Director, NIC, Ministry of Ayush **for posting on the Ministry's website**

**Government of India
Ministry of Ayush**

Filling up the post of Director, National Institute of Siddha, Chennai

Applications are invited, in duplicate, through proper channel from eligible candidates for filling up the post of Director, National Institute of Siddha (NIS), Chennai, an autonomous organization under the Ministry of Ayush, Government of India working since 2005.

2. The National Institute of Siddha established in 2005 is developed as a mode of Under-Graduate & Post-Graduate, teaching in Siddha System of Medicine, with attached hospital has an OPD wing and a 200-bed IPD.

3. The eligibility criteria and other details are given below. Details are also available on the websites of this Ministry (<https://www.ayush.gov.in/>) and NIS (<https://nischennai.org>).

1.	Name of the post	Director
2.	Number of post	One (01)
3.	Classification	Group-A
4.	Method of recruitment	By deputation including short term contract for a fixed tenure of 05 years or till the incumbent attains the age of superannuation, whichever is earlier.
5.	Pay-Band and Grade Pay/ Pay Scale	Level-14 of the Pay Matrix of 7 th CPC. Rs. 1,44,200/- to Rs. 2,18,200/- + NPA, as admissible as per the Central Govt. rules.
6.	Maximum Age limit	Not exceeding 58 years on the closing date of receipt of application.
7.	Eligibility Criteria	Officers of the Central/ State Government/ Public Sector Undertaking/Semi Govt./ Statutory or Autonomous Organizations funded by the Government having 18 years of standing in the profession of which at least 16 years combined experience of Teaching and Research/Administration out of which at least 10 years' experience in PG Teaching and Research: Holding analogous post on a regular basis in Pay-Level-14. OR Minimum three years' regular service in Pay Level-13 of Rs.123100-215900. OR Eight years' of regular service in Pay-Level-12 of Rs.78800-209200. AND Possessing following essential educational qualification and experience : Essential Qualifications: PG Degree in Siddha System of Medicine [MD(S)] included in the 2 nd Schedule of Indian

		Medicine Central Council Act, 1970 and enrolment in the Central/State Register of Indian Medicine. Desirable:: 1. Ph. D qualifications in Siddha System of Medicine. 2. Extensive experience in teaching /Research & Administration
8.	Tenure of appointment	The tenure of the Director, NIS will be that of 5 years or until attainment the age of superannuation/retirement or as decided by the Government, whichever is earlier.
9.	Duties and Responsibilities	To act as “In-Charge” of the Organization (NIS), its overall administration for proper management and to conduct all its affairs
10	Place of Duty	Chennai.
11.	Last Date for receipt of applications	The application in the prescribed proforma complete in all respects, should reach through proper channel, to Shri. Jainul Abadin, Under Secretary, Ministry of Ayush, Government of India, Ayush Bhawan, B-Block, GPO Complex, INA, New Delhi-110023 within 30 days from the date of publication of this advertisement for this post of Director, NIS, in the Employment News/Rozgar Samachar.
12	General Instructions	Applications not received through proper channel as well as those received after intimated "closing date" of receipt of Applications, shall not be entertained and will be summarily rejected.

**APPLICATION FOR THE POST OF DIRECTOR,
NATIONAL INSTITUTE OF SIDDHA (NIS), CHENNAI**

1	Name in Block Letters				Affix self-attested recent passport size Photograph		
2	Address /Tel No./Mobile No./ E-mail ID						
3	Date of Birth (in Christian era)						
4	Age as on the closing date for receipt of application						
5	Age of superannuation in the parent organization						
6	Educational and other Qualifications						
	SI. No.	Qualification	Board/ Institution	Year of Passing	Percentage/ Position/ Division		
7	Published research work						
	SI. No.	Topic	Name of Publication				
8.	Details of Employment, in chronological order.						
	Name of Office	Post held	Nature of employment i.e. Ad-hoc or temporary or quasi-permanent or permanent or deputation	From	To	Scale of Pay	Nature of duties performed
9	Please state clearly whether in the light of the entries made by you above, you meet the requirements of the post.						
10	Additional information, if any, which you would like to mention in support of your suitability for the post.						
11	List of documents attached (All documents should be duly self-attested. Application should be page numbered in a continuous manner).						
	SI No.	Name of the documents			Page No.		

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after the selection, my candidature/appointment is liable to be cancelled.

Signature of the candidate _____

Name of Candidate _____

Place: _____

Date: _____

**CERTIFICATES/DOCUMENTS TO BE GIVEN BY
HEAD OF OFFICE OF THE APPLICANT**

1. It is certified that the particulars furnished by the official are correct.
2. It is certified that no disciplinary/vigilance case is either pending or contemplated against the applicant and he/she is clear from the Vigilance angle.
3. It is certified that no major/minor penalty has been imposed on him/her during the last 10 years.
4. The record of service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
5. This office has no objection and the applicant will be immediately relieved consequent upon his/her selection for the post of Director, National Institute of Siddha (NIS), Chennai.
6. The photocopies of APARs/ACRs for the last 5 years, with due attestation on each page, are enclosed.

Signature: _____

Name: _____

Designation: _____

Name of Organization: _____

Place: _____

Date: _____

OFFICE SEAL