

राष्ट्रीय सिद्धा संस्थान / NATIONAL INSTITUTE OF SIDDHA

आयुष मंत्रालय / MINISTRY OF AYUSH

भारत सरकार / GOVERNMENT OF INDIA

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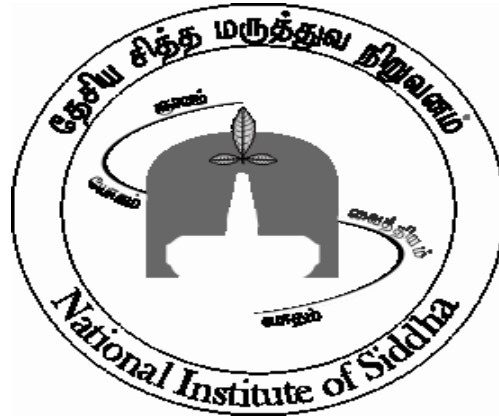
Dt: 11.11.2024

## TENDER NOTIFICATION

The National Institute of Siddha (NIS) invites sealed quotations for the *Disposal of various types of Scrap* at the NIS campus. Details regarding the *Notice Inviting Quotations* are attached. Qualified vendors are encouraged to participate in the tender process.

प्रो.(डॉ.) आर.मीनाकुमारी / Prof.(Dr.) R.Meenakumari  
निदेशक / Director

**NATIONAL INSTITUTE OF SIDDHA  
TAMBARAM SANATORIUM  
CHENNAI - 600 047**



**NOTICE INVITING QUOTATIONS**  
**Quotations Invited For**  
**Disposal of Scrap at NIS Campus**

| Bid Schedule Details |                                                   |                        |
|----------------------|---------------------------------------------------|------------------------|
| S.No.                | Event Details                                     | Particulars            |
| 1                    | Tender Publication Date                           | 11/11/2024             |
| 4                    | Tender submission closing (Bid Due) date and time | 02/12/2024<br>05.00 PM |

The National Institute of Siddha invites sealed quotations for the monthly disposal of various types of scrap material, as listed below:

1. Waste/empty plastic containers
2. Waste/empty PET bottles (Clear / Transparent Colour)
3. Waste/empty PET bottles (Amber / Brown Colour)
4. Waste/empty cardboard boxes
5. Newspaper (Tamil & English)
6. Paper Shredding / Shredded office Paper / Waste Torn Office Paper
7. Scrap Metal (MS/Iron/ferrous)
8. Brass
9. Aluminium
10. Copper
11. Mixed Plastics (waste rigid plastic items **other than Plastic Containers, PET Bottles** ex. PVC Pipes, broken buckets, mugs, crates, trays, plastic furniture etc.)
12. Books / Copies
13. Stainless Steel

**Background:** This Institute purchases medicines in bulk, which are subsequently repacked in smaller containers for patient distribution. This process results in the regular accumulation of waste such as plastic containers, PET bottles (both clear/transparent and amber/brown), and cardboard boxes, which the Institute intends to dispose of on a routine basis. For other types of scrap listed in this tender (ex. Brass, aluminium, copper etc. from S.No. 5 to 13), rates will be established presently, and disposal will occur when these materials become available.

**Note:** The waste plastic containers, PET bottles and other scrap are disposed on "AS IS WHERE IS AND WHATEVER THERE IS BASIS". The waste plastic containers and PET bottles may contain residual oil, lehyam, or medicine remnants. The vendor may clean these containers if necessary; however, no discount or concession on weight will be provided due to any residue in the containers.

Inspection of the regularly available waste plastic containers, PET bottles, and cardboard boxes can be arranged on any working day between 10:00 AM and 5:00 PM. Note that the quantity of scrap material may vary monthly.

You are requested quote your highest rate per kilogram for each item separately in the following format:

#### Quotation Submission Format

| S.NO | Scrap Type                                           | Rate Quoted Rs. |
|------|------------------------------------------------------|-----------------|
| 1.   | Waste/empty Plastic Containers                       | ₹ _____ per kg  |
| 2.   | Waste/empty PET bottles (Clear / Transparent Colour) | ₹ _____ per kg  |
| 3.   | Waste/empty PET bottles (Amber / Brown Colour)       | ₹ _____ per kg  |
| 4.   | Waste/empty Cardboard Boxes                          | ₹ _____ per kg  |
| 5.   | Newspaper (Tamil & English)                          | ₹ _____ per kg  |

|     |                                                                                                                                                                         |                |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 6.  | Paper Shredding / Shredded office Paper / Waste Torn Office Paper                                                                                                       | ₹ _____ per kg |
| 7.  | Scrap Metal (MS/Iron/ferrous waste metal)                                                                                                                               | ₹ _____ per kg |
| 8.  | Brass                                                                                                                                                                   | ₹ _____ per kg |
| 9.  | Aluminium                                                                                                                                                               | ₹ _____ per kg |
| 10. | Copper                                                                                                                                                                  | ₹ _____ per kg |
| 11. | Mixed Plastics (waste rigid plastic items <b>other than Plastic Containers, PET Bottles</b> ex. PVC Pipes, broken buckets, mugs, crates, trays, plastic furniture etc.) | ₹ _____ per kg |
| 12. | Books / Copies                                                                                                                                                          | ₹ _____ per kg |
| 13. | Stainless Steel                                                                                                                                                         | ₹ _____ per kg |

Please submit your quotation in a sealed cover by **29/11/2024**. The cover must be superscribed as "Quotation for Disposal of Scrap Materials."

Total Value Wise Evaluation will be adopted for this tender. That is, **the evaluation is based on the total value of the bid**

Quotations should be submitted only in closed cover/envelope. Open quotations will be rejected.

**Terms & Conditions:**

- Quotation Validity:** Rates quoted shall be valid for one year from the date of work order.
- Rate Format:** Rates must be provided in both figures and words.
- PAN & GST Copy:** A copy of the Permanent Account Number (PAN) and GST Certificate (if registered) must accompany the quotation.
- Collection Arrangements:** The vendor shall arrange the necessary personnel, vehicles, and gunny bags for the collection and transportation of the waste items, pack them and keep them ready for arriving weight.
- Weighing Scale Use:** Weighing Scale provided by the National Institute of Siddha shall be used for arriving weight.
- Collection Frequency:** Waste plastic containers, PET bottles, and cardboard boxes must be cleared at least once in 15 days or as and when instructed by the Institute. The date of starting work for disposal shall be intimated to office well in advance.
- Payment Process:** Payment should be made via demand draft in favor of the Director, National Institute of Siddha, or via NEFT/RTGS online transfer. A gate pass will be issued upon receipt of payment.
- Disposal of waste items should be completed within three days from the date of starting packing work.

9. **Item Separation:** Plastic containers, PET bottles, cardboard boxes and other scrap items must be packed by the Vendor in separate gunny bags to determine the weight of each item/category.
10. **Commencement of Work:** The selected bidder must begin work within ten days of receiving the work order.
11. **PERFORMANCE SECURITY:**
- The contractor will be required to furnish Performance Security of Rs. 5000/- (Rupees Five Thousand Only), before commencing the work under the contract.
  - The performance security will remain with the Institute as long as the contract is in force and will remain valid for a period of 60 days beyond the date of completion of all contractual obligations.
  - The security amount is liable to be forfeited fully or in part thereof, in case of breach of any of the conditions mentioned in the contract agreement.
  - The performance security deposit is refundable on successful completion of the contract.
12. Performance Security can be submitted in any of the following formats: Account Payee Demand Draft, Fixed Deposit Receipt from a Commercial Bank, Bank Guarantee (including e-Bank Guarantee) from a Commercial Bank or online payment.
13. **Safety Precautions:** The contractor is responsible for all necessary safety measures, including providing PPE. Liability for any accidents or losses incurred during the work rests with the contractor, who shall indemnify the National Institute of Siddha against such occurrences.
14. **Prohibition of Canvassing:** Canvassing of any form in relation to this tender is prohibited. Tenders found involved in canvassing will be disqualified.
15. **Prohibition of Subletting:** Subletting, transferring, or assigning the contract in any form is strictly prohibited.
16. **Transport Vehicle Compliance:** All transport vehicles must comply with government regulations.
17. The disposal work shall be undertaken and completed without any disturbance to the patients and public visiting the hospital.
18. National Institute of Siddha reserves the right to cancel, reject or scrap the contract without assigning any reason.