



राष्ट्रीय सिद्धा संस्थान / NATIONAL INSTITUTE OF SIDDHA  
आयुष मंत्रालय / MINISTRY OF AYUSH  
भारत सरकार / GOVERNMENT OF INDIA  
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संख्या/No.NIS/1-3/Recruitment-Contract/2025

तारीख / Date: 07.02.2025

**DETAILED EMPLOYMENT NOTIFICATION NO : 02 / 2025**

**A) APPLICATIONS ARE INVITED FOR THE FOLLOWING CONTRACTUAL POSTS**

**1. ASSISTANT PROFESSOR (BIO CHEMISTRY) –1 POST –  
ON CONTRACT BASIS**

The period of contract will be one (1) year or till creation of regular post, whichever is earlier.

**(a) Essential Qualification:**

M. Sc (Bio-Chemistry)

**(b) Desirable Qualification:**

Ph.D. in Bio-Chemistry

**(c) Experience:**

At least 3 yrs experience in Teaching / Research in the relevant field.

**(d) Maximum Age:**

55 years as on the last date of receipt of applications.

**(e) Remuneration:**

A Consolidated Salary of Rs.55,000/- p.m. will be paid

**Note:** In case experienced candidates are not available, candidates with 60% aggregate in M.Sc (Bio-Chemistry) may be considered.

## **2. ASSISTANT PROFESSOR (MICROBIOLOGY) – 1 POST – ON CONTRACT BASIS**

The period of contract will be one (1) year or till creation of regular post, whichever is earlier.

### **(a) Essential Qualification:**

M. Sc (Microbiology)

### **(b) Desirable Qualification:**

Ph.D. in Microbiology

### **(c) Experience:**

At least 3 yrs experience in Teaching / Research in the relevant field.

### **(d) Maximum Age:**

55 years as on the last date of receipt of applications.

### **(e) Remuneration:**

A Consolidated Salary of Rs.55,000/- p.m. will be paid

**Note:** *In case experienced candidates are not available, candidates with 60% aggregate in M.Sc (Microbiology) may be considered.*

**3) ASSISTANT PROFESSOR (MARUTHUVAM) – 1 POST – ON CONTRACT BASIS**  
**4) ASSISTANT PROFESSOR (VARMA MARUTHUVAM) – 1 POST – ON CONTRACT BASIS,**  
**5) ASSISTANT PROFESSOR (PURA MARUTHUVAM) – 1 POST – ON CONTRACT BASIS**

The period of contract will be upto 31.03.2025 or till creation of regular post or until further orders, whichever is earlier. The competent authority reserves the right to extend the period of engagement further.

**A) i) Essential Qualification:**

- PG Degree in **Maruthuvam** recognized under IMCC Act, 1970 for Maruthuvam.
- PG Degree in **Sirappu Maruthuvam** or PG Degree in **Varma Maruthuvam** recognized under IMCC Act, 1970 for Varma Maruthuvam.
- PG Degree in **Sirappu Maruthuvam** or PG Degree in **Pura Maruthuvam** recognized under IMCC Act, 1970 for Pura Maruthuvam.

Three years Teaching experience in the concerned subject and Teachers code as per NCISM norms.

**Desirable:**

1. Publication and experience in Research
2. Working knowledge of Computers

**B) Maximum Age Limit:**

- i) Should not be more than 45 years of age at the time of first appointment.
- ii) Should not be more than 60 years of age as on the last date of receipt of application.
- iii) Should not be more than 65 years of age for the **retired teachers**, as on the last date of receipt of application.

*The age shall not exceed forty-five years at the time of first appointment. As per NCISM MSR for UG (Siddha) Education, the age of superannuation of teachers shall be as per the order of the Central Government or State Government or Union territory. Since, the age of superannuation in this Institute is 60, no candidate may be engaged on contract basis beyond 60 years of age. However, the retired teachers, fulfilling the eligibility norms of teachers may be re-employed up to the age of sixty-five years as full-time teacher.)*

**C) Consolidated Pay: Rs.55,000/- p.m.**

**Terms and conditions for appointment to the posts of Assistant Professor**

**(Bio-Chemistry), Assistant Professor (Microbiology), Assistant Professor (Maruthuvam), Assistant Professor (Varma Maruthuvam) and Assistant Professor (Pura Maruthuvam)**

1. The application form can be downloaded from our website <https://nischennai.org>.
2. The cost of application is Rs.500/-. The amount is to be paid by way of a DD drawn in favour of Director, National Institute of Siddha, payable at Chennai,
3. The Application is to be sent by way of post/courier/by hand along with the DD towards the cost of application and self attested photocopies of the certificates/ testimonials of the applicant to the following address **on or before 22.02.2025**.

**The Director, National Institute of Siddha, Tambaram Sanatorium, Chennai 600047**

4. SC/ST/Physically disabled candidates are exempted from the payment of the application fee provided that they attach an attested copy of the community certificate / disability certificate, as is the case may be, from the Competent Authority along with the Application Form to claim for such exemption.
5. The application form should be neatly typed / Handwritten in single side in A4 size paper providing all the details. The format of application form should be exactly as per the application format provided in the Institute's website.
6. Self-Attested Photocopies of Proof of Date of Birth, Caste / Educational Qualifications, Experience etc., must be enclosed with the Application failing which the application will be summarily rejected.
7. Applications incomplete in any respect will also be summarily rejected.
8. The details of all Research Publications (Indexed in index medicus, international / national journals, peer-reviewed etc.,) should be clearly mentioned in a separate sheet of paper with proof. Please also attach copies of certificates of Conferences/ Seminars / Workshops / CMEs/ ROTPs attended, Key Note / Lead Speeches delivered, Participation as Resource Person, etc.,
9. The Address for communication should be written / typed in CAPITAL LETTERS with PIN CODE, E-MAIL, MOBILE NO. etc.,

10. The application and the attached documents should be properly stitched / bound or tied with tags. They should not be submitted as loose sheets. The Institute will not be responsible for loss of any documents / loose Sheets in case of unbound / improper applications.
11. The application may be sent by way of Post / Courier, etc., the same may also be deposited in the drop box kept in the Administrative Block of this Institute.
12. The Institute will not be responsible for any postal or other delays in receipt of any applications.
13. Applications received after **22.02.2025** will not be accepted.
14. Applications will not be accepted by way of e-mail. Enquiries over phone and e-mail regarding the status of the application will not be entertained in any case.
15. Applicants should clearly write the Name of the Post and Advt. Number on the cover in which the application is being submitted in **CAPITAL LETTERS.**
16. Incomplete applications, applications received after the last date and applications in which self- attested photocopies of certificates and testimonials are not attached are liable to be rejected without intimation. The Institute reserves the right to take appropriate decision in this respect.
17. **The date of conducting Personal Interview, if any, will be intimated later.**
18. **All the Original Certificates should be produced for verification at the time of Personal Interview.**
19. The appointed candidates shall be entitled for leave as per CCS (Leave) rules.
20. The appointment of the candidates, in this Institute will be on full time basis. Hence, the appointee shall not accept any other appointment, paid or otherwise and shall not engage himself/herself in private practice of any kind during the period of the contract.
21. **The appointment is purely on contractual basis. The tenure of appointment has been indicated below each post.** However, the appointment can be terminated at any time by The Director, National Institute of Siddha without assigning any reasons thereof. The appointee shall give at-least one month's notice for discontinuation failing which he / she has to pay one month's salary to this Institute in lieu of the notice period. However, the decision of the Competent Authority will be final in this regard.

22. The appointee shall not be entitled to any benefits like PF, Pension, Gratuity, Medical Treatment, Seniority, Promotion etc or any other benefits as admissible to the regular Government servants of this Institute. Non Practicing Allowance is also not admissible to any of the appointees.

23. Only consolidated Salary will be admissible. No other allowances as applicable to the Central Government servants shall be admissible.

24. The appointee shall not have any claim or right for regular appointment in the Institute by virtue of this engagement of contractual basis.

25. The Competent Authority reserves the right not to fill any or all the posts without assigning any reasons thereof. The number of vacancies shown is only tentative.

26. No TA/DA is admissible for attending the interview.

27. If any declaration or information furnished by the candidate proves to be false or if he/she is found to have wilfully suppressed any material information, he/she will be liable to be removed from service and also such other action as the Competent Authority may deem fit.

28. The selected applicant should submit NOC(No objection certificate) from their present employer (College / Institute) along with the application form to join duty at this Institute, if selected for the applied post.

29. The selected applicant should submit the relieving order from their present employer (College / Institute). Other documents required for submission to NCISM are also to be provided before joining duty at this Institute.

***30. Applicants submitting incomplete applications and applications that are not supported by self-attested photocopies of certificates and testimonials will not be permitted to attend the personal interview.***

***31. The shortlisted candidates to attend the personal interview will be intimated through email id mentioned in their application form.***

**32. Canvassing in any manner will disqualify the candidate.**

**B) APPLICATIONS ARE INVITED FOR THE FOLLOWING PART TIME POSTS**

**ON PART TIME CONSULTANTS (Specialist) Posts:**

Sl. No.	Name of Post	No of vacancies	Eligibility Condition	Maximum Age limit	Pay
1	Surgical Specialist	1	M.S. General Surgery	Not more than 59 years as on the last date of receipt of application.	Candidate has to quote the rate per hour in the Application Form, subject to the maximum ceiling of Rs.1000/- per day.
2	Ophthalmologist	1	M.S.(Ophthalmology) or M.B.B.S. & D.O.		
3	Yoga Teacher	1	<b><u>Essential Qualification:</u></b> M.D(Siddha) – Sirappu Maruthuvam or Siddhar Yoga Maruthuvam  <b><u>Desirable:</u></b> Diploma in Yoga		

**Terms and conditions for appointment to the posts of Surgical Specialist (on Part Time basis), Ophthalmologist(on Part Time basis) and Yoga Teacher (on Part Time basis)**

1. The application form can be downloaded from our website <https://nischennai.org>.
2. The cost of application is Rs.500/-. The amount is to be paid by way of a DD drawn in favour of Director, National Institute of Siddha, payable at Chennai,
3. The Application is to be sent by way of post/courier/by hand along with the DD towards the cost of application and self attested photocopies of the certificates/ testimonials of the applicant to the following address **on or before 22.02.2025.**

**The Director, National Institute of Siddha, Tambaram Sanatorium,  
Chennai 600047**

4. SC/ST/Physically disabled candidates are exempted from the payment of the application fee provided that they attach an attested copy of the community certificate / disability certificate, as is the case may be, from the Competent Authority along with the Application Form to claim for such exemption.
5. The application form should be neatly typed / Handwritten in single side in A4 size paper providing all the details. The format of application form should be exactly as per the application format provided in the Institute's website.
6. Self-Attested Photocopies of Proof of Date of Birth, Caste / Educational Qualifications, Experience etc., must be enclosed with the Application failing which the application will be summarily rejected.
7. Applications incomplete in any respect will also be summarily rejected.
8. The Address for communication should be written / typed in CAPITAL LETTERS with PIN CODE, E-MAIL, MOBILE NO. etc.,
9. The application and the attached documents should be properly stitched / bound or tied with tags. They should not be submitted as loose sheets. The Institute will not be responsible for loss of any documents / loose Sheets in case of unbound / improper applications.
10. The application may be sent by way of Post / Courier, etc., the same may also be deposited in the drop box kept in the Administrative Block of this Institute.
11. The Institute will not be responsible for any postal or other delays in receipt of any applications.
12. Applications received after **22.02.2025** will not be accepted.
13. Applications will not be accepted by way of e-mail. Enquiries over phone and e-mail regarding the status of the application will not be entertained in any case.
14. Applicants should clearly write the Name of the Post and Advt. Number on the cover in which the application is being submitted in **CAPITAL LETTERS.**
15. Incomplete applications, applications received after the last date and applications in which self- attested photocopies of certificates and testimonials are not attached are liable to be rejected without intimation. The Institute reserves the right to take appropriate decision in this respect.



- 16. The date of conducting Personal Interview, if any, will be intimated later.**
- 17. All the Original Certificates should be produced for verification whenever sought by this Institute.**
17. The appointed candidates, **except Part time Consultants**, shall be entitled for leave as per CCS (Leave) rules.
- 18. The appointment is purely on part time basis. The tenure of appointment has been indicated below each post.** However, the appointment can be terminated at any time by The Director, National Institute of Siddha without assigning any reasons thereof. The appointee shall give at-least one month's notice for discontinuation failing which he / she has to pay one month's salary to this Institute in lieu of the notice period. However, the decision of the Competent Authority will be final in this regard.
19. For the posts of Part Time Consultants (Specialist) the appointment will be on part time basis. The remuneration will be as indicated against each post. The services of the Part Time Consultants (Specialist) will be utilized as per the decision of the Competent Authority.
20. The appointee shall not be entitled to any benefits like PF, Pension, Gratuity, Medical Treatment, Seniority, Promotion etc or any other benefits as admissible to the regular Government servants of this Institute. Non Practicing Allowance is also not admissible to any of the appointees.
21. Only consolidated Salary will be admissible. No other allowances as applicable to the Central Government servants shall be admissible.
22. The appointee shall not have any claim or right for regular appointment in the Institute by virtue of this engagement of contractual basis.
23. The Competent Authority reserves the right not to fill any or all the posts without assigning any reasons thereof. The number of vacancies shown is only tentative.
24. No TA/DA is admissible for attending the interview.
25. If any declaration or information furnished by the candidate proves to be false or if he/she is found to have wilfully suppressed any material information, he/she will be liable to be removed from service and also such other action as the Competent Authority may deem fit.

***26. Applicants submitting incomplete applications and applications that are not supported by self-attested photocopies of certificates and testimonials will not be permitted to attend the personal interview.***

***27. The shortlisted candidates to attend the personal interview will be intimated through email id mentioned in their application form.***

***28. Canvassing in any manner will disqualify the candidate.***

**C) APPLICATIONS ARE INVITED FOR THE FOLLOWING CONSULTANT POSTS**

**Only retired Officers from the post of Section Officer/Under Secretary/Deputy Secretary/Doctors or equivalent in the Government of India, State Governments, Attached & Subordinate Offices, PSU's, Autonomous Bodies of Government of India, in their respective spheres of specialisation, are eligible to appear for the above posts.**

The period of contract will be for One (1) year from the date of engagement.

(i) The Qualifications and Experience for the post of **Consultant (Senior Research Officer)** is as follows:

**Name of post: Consultant (Senior Research Officer)**

**Qualification:**

- i) Post Graduate degree in Statistics as from a recognised University
- ii) 15 years experience in the field of Statistics in Central/State/Quasi Govt. Institutions.

**Desirable:**

1. Ph.D in Statistics/Extensive experience in Research work
2. Knowledge in Tamil & English

(ii) The Qualifications and Experience for the post of **Consultant (Librarian)** is as follows:

**Name of post: Consultant (Librarian)**

**Qualification:**

- i) Masters Degree in Arts/Commerce/Science with Degree in Library Science

Or

Masters Degree in Library Science

**Experience**

- ii) At least 7 years experience in the relevant field in Govt./ Autonomous Body

**Desirable Qualification:**

1. Having done a computer course from recognised Institute
2. Training in Library computerisation

## **COMMON TERMS AND CONDITIONS OF ENGAGEMENT FOR THE POSTS OF CONSULTANTS**

### ***I. Maximum Age:***

Age should not be more than 64 years as on the last date for receipt of application.

### ***II. Remuneration:***

1. A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of contract. There will be no annual increment/ percentage increase during the contract period.
2. No increment and dearness allowance shall be allowed during the term of contract
3. A fixed amount as transport allowance shall be paid to the consultants who are retired government employees as under:-
  - (i) Appointee drawing pay in Level – 8 at the time of retirement will draw a Transport Allowance of Rs. 3600/-
  - (ii) Appointee drawing pay in Level – 9 and above at the time of retirement will draw a Transport Allowance of Rs. 7200/-
4. The appointee shall not be entitled to any allowance such as HRA, residential accommodation, CGHS, Medical reimbursement etc.

### ***III. Engagement***

1. The term of engagement shall ordinarily be for an initial period not exceeding one year which is extendable by another one year. Beyond two years after the age of superannuation where adequate justification exists, the term may be extended based on a review of the task and the performance of the contract appointee, provided which shall be extended beyond after 5 years superannuation. The term of all the consultants will be from 1<sup>st</sup> April till 31<sup>st</sup> March any given financial year. For consultants engaged mid way through any way financial year, their initial period of engagement will be till 31<sup>st</sup> march of that financial year.
2. The engagement of consultant will be purely on contract basis and will not confer any /right regular appointment in the organization.
3. The retired Government engaged as consultant shall continue to draw pension and dearness relief on pension during the period of his engagement as consultant.

4. The engagement as consultant shall not be considered as case of re-employment.
5. In respect of retired Officers from Govt. Service Vigilance Clearance from the employer organisation/s, from which that Officer had retired/served within the last 10 years, will be obtained before offering employment to them on contractual/consultancy basis.
6. The retired Govt. Officer will be considered for post retirement engagement only on receipt of Vigilance Clearance as per rules in this regard.

***IV. Leave***

Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed.

***V. Tax deduction at source***

Income tax or any other taxes payable from time-to-time as per the rules of the Central Government will be deducted at source from the consolidated salary of the appointee. Necessary TDS Certificate will be issued to him/her in this regard.

***VI. Confidentiality of Data and Documents***

1. The Consultant will maintain absolute confidentiality and secrecy of the information handled by him/her. The secrecy and confidentiality are to be maintained even after the termination of the engagement.
2. The Intellectual Property Rights (IPR) of the Data collected as well deliverables by the consultant produced for the Department/Organization shall remain with the Department/Organization.
3. The Consultant shall not utilize or publish or disclose or part with to a third party, any part of the Data or statistics or proceedings or information collected for the purpose of this assignment or during the course of assignment for the Department/Organization, without the express written consent Department/Organization.
4. The Consultant shall be bound to hand over the entire set of records of assignment to the Department/Organization before the expiry of the contract and before the final payment to him/her is released by the Department/Organization.
5. The Consultant would be required to sign a non-disclosure undertaking as per the prescribed format.

## **VII. Conflict of Interest**

1. The consultant appointed by the Department/Organization, shall in no case represent or give opinion or advise to others in any matter which is adverse to the interest of the Department/Organization not will he/she indulged any activity outside the terms of employment/contractual assignment.
2. The Consultant shall not claim any benefit/ compensation/ Absorption/ regularization of service with this Organization/Ministry under the provision of Industrial Disputes Act, 1947 or Contract Labour (Regulation and Abolition) Act, 1970.

## **VIII. Termination of Agreement**

This Institute retains the right to terminate the contract/engagement of the appointee as Consultant at any time without giving any notice and also without assigning any reasons thereof. Some of the situations under which the engagement may be terminated will be:

- (i) The Consultant is unable to address the assigned work.
- (ii) Quality of the assigned work is not to the satisfaction of the Institute/ Competent Authority.
- (iii) The Consultant is found lacking in honesty and integrity.

## **Terms and conditions for appointment to the posts of**

### **Consultant (Senior Research Officer) and Consultant(Librarian)**

1.The application form can be downloaded from our website <https://nischennai.org>.

2.The cost of application is Rs.500/-. The amount is to be paid by way of a DD drawn in favour of Director, National Institute of Siddha, payable at Chennai,

3.The Application is to be sent by way of post/courier/by hand along with the DD towards the cost of application and self attested photocopies of the certificates/ testimonials of the applicant to the following address **on or before 22.02.2025**.

**The Director, National Institute of Siddha, Tambaram Sanatorium,  
Chennai 600047**

- 4.SC/ST/Physically disabled candidates are exempted from the payment of the application fee provided that they attach an attested copy of the community certificate / disability certificate, as is the case may be, from the Competent Authority along with the Application Form to claim for such exemption.
- 5.The application form should be neatly typed / Handwritten in single side in A4 size paper providing all the details. The format of application form should be exactly as per the application format provided in the Institute's website.
- 6.Self-Attested Photocopies of Proof of Date of Birth, Caste / Educational Qualifications, Experience etc., must be enclosed with the Application failing which the application will be summarily rejected.
- 7.Applications incomplete in any respect will also be summarily rejected.
- 8.The Address for communication should be written / typed in CAPITAL LETTERS with PIN CODE, E-MAIL, MOBILE NO. etc.,
- 9.The application and the attached documents should be properly stitched / bound or tied with tags. They should not be submitted as loose sheets. The Institute will not be responsible for loss of any documents / loose Sheets in case of unbound / improper applications.
- 10.The application may be sent by way of Post / Courier, etc., the same may also be deposited in the drop box kept in the Administrative Block of this Institute.
- 11.The Institute will not be responsible for any postal or other delays in receipt of any applications.
- 12.Applications received after **22.02.2025** will not be accepted.
- 13.Applications will not be accepted by way of e-mail. Enquiries over phone and e-mail regarding the status of the application will not be entertained in any case.
- 14.Applicants should clearly write the Name of the Post and Advt. Number on the cover in which the application is being submitted in **CAPITAL LETTERS.**
- 15.Incomplete applications, applications received after the last date and applications in which self- attested photocopies of certificates and testimonials are not attached are liable to be rejected without intimation. The Institute reserves the right to take appropriate decision in this respect.
- 16.The date of Personal Interview, if any, will be intimated later.

**17. All the Original Certificates should be produced for verification whenever sought by the Institute.**

18. The appointment of the candidates, in this Institute will be on full time basis. Hence, the appointee shall not accept any other appointment, paid or otherwise and shall not engage himself/herself in private practice of any kind during the period of the contract.

**19. The appointment is purely on contractual basis. The tenure of appointment has been indicated below each post.** However, the appointment can be terminated at any time by The Director, National Institute of Siddha without assigning any reasons thereof. The appointee shall give at-least one month's notice for discontinuation failing which he / she has to pay one month's salary to this Institute in lieu of the notice period. However, the decision of the Competent Authority will be final in this regard.

20. The appointee shall not be entitled to any benefits like PF, Pension, Gratuity, Medical Treatment, Seniority, Promotion etc or any other benefits as admissible to the regular Government servants of this Institute. Non Practicing Allowance is also not admissible to any of the appointees.

21. The Competent Authority reserves the right not to fill any or all the posts without assigning any reasons thereof. The number of vacancies shown is only tentative.

22. No TA/DA is admissible for attending the interview.

23. If any declaration or information furnished by the candidate proves to be false or if he/she is found to have wilfully suppressed any material information, he/she will be liable to be removed from service and also such other action as the Competent Authority may deem fit.

***24. Applicants submitting incomplete applications and applications that are not supported by self-attested photocopies of certificates and testimonials will not be eligible for consideration.***

***25. The shortlisted candidates to attend the personal interview, if any, will be intimated through email id mentioned in their application form.***

26. The appointee shall be required to observe the normal office timings (9.30 AM to 6.00 PM). He / She shall also be called upon to attend the office on Saturday or Sunday or any holiday as per the discretion of the Competent Authority.

**27. Canvassing in any manner will disqualify the candidate.**

DIRECTOR, NIS