

EMPLOYMENT NOTIFICATION NO.:07/2019

**NATIONAL INSTITUTE OF SIDHA
TAMBARAM SANATORIUM
CHENNAI – 600 047**

COST OF APPLICATION Rs.500/-

**PRESCRIBED APPLICATION FOR
STENOGRAPHER GRADE 'D'
DIRECT RECRUITMENT**



राष्ट्रीय सिद्धा संस्थान / NATIONAL INSTITUTE OF SIDDHA
 आयुष मंत्रालय / MINISTRY OF AYUSH
 भारत सरकार / GOVERNMENT OF INDIA
 ताम्बरम सनटोरियम / TAMBARAM SANATORIUM
 चेन्नई -600 047 / CHENNAI -600 047

फोन / Tele : 044-22411611

फैक्स / Fax : 044-22381314

ईमेल: nischennaisiddha@yahoo.co.in

वेब :www.nischennai.org

A. APPLICATION FOR THE POST OF: STENOGRAPHER GRADE 'D'

B.Application fee details: DDNo._____ Date_____.

1. Name and Address (in block letters)

Attested recent
 passport size
 photograph to
 be affixed in the
 space

2. Date of Birth (in Christian Era):

3. Age as on 01.01.2020:

4. Educational Qualifications:

Whether educational and other qualifications required for the posts are satisfied. If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same (with a self- attested photo copy).

Particulars	Qualification / Experience required	Qualification / Experience possessed by the candidate
(i) Essential Qualification		
(ii) Experience		
(iii) Desirable		
(iv) Others		

5. Educational Qualifications (Starting from High School):

S.No.	Examination Passed	Year	Name of the School / College / University	Div.	Subjects

6. Experience:

S.No.	Name of Post	Scale of pay	Name of the Department	Period	
				From	To

7. Please state clearly whether in the light of above entries made by you , you fulfill the requirement of post :

8. Nature of present employment, i.e. whether Ad-hoc or temporary or quasi permanent or Permanent:

9. In case the present employment is held on Deputation / Contract basis, please state:
- The date of initial appointment :
 - Period of appointment on deputation / contract:
 - Name of the parent office / organization which you belong:
10. Additional details about present employment (Put $\sqrt{\quad}$ mark):
- Central Government
 - State Government
 - Autonomous Organizations
 - Government Undertakings
 - Universities
11. Are you in Revised Scale of Pay? If yes, Give the date from which the revision took place and also indicate the pre-revised scale
12. Total emoluments per month now drawn:
13. Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the space is insufficient.
14. Whether belongs to SC/ST/OBC
15. If the candidate is working in Central Government/ State Government/ Autonomous Organisation /Govt. Undertakings / Universities, he should enclose the NOC with the application
16. Remarks:

I hereby declare that all statements made in the application are true and complete to the best of my knowledge and belief.

Date:

(Signature of the Candidate)

Address:

Mobile No.

Email id:

CERTIFICATE
(Please refer para 16 of General instructions)

Certified that

1. The entries made in the application have been verified and found correct.
2. No major / minor penalties have been imposed on Shri./ Smt/-----
-----during the last 10 years. His /
Her integrity is beyond doubt and no vigilance case is pending or
being contemplated against the candidate.
3. Service particulars of Shri. / Smt. -----have been
carefully scrutinized.
4. Confidential reports for the last five years i.e., for the year **2014-15** to
2018-19 are enclosed herewith.
5. The candidate if selected will be relieved immediately for joining the
post.

Signature and Designation of the
Competent Authority

Details of employment in chronological order:

Office / Institution / Organization	Post Held	From	To	Scale of pay & Last Basic Pay	Nature of Duties

Signature of the candidate